



EMPLOYMENT OPPORTUNITY

Director General

A great place to LEARN, WORK and GROW

Posting: A2526.008

Closing Date: May 15, 2026

Place of Work:	SWLSB Head Office, 235, montée Lesage, Rosemère (Québec) J7A 4Y6
Status of Position:	100% Full-Time Regular
Salary Scale:	Class 16 - \$160,486 - \$213,975
Fringe Benefits:	<ul style="list-style-type: none"> • Thirty to thirty-two (30-32) days of annual vacation • Special leave days for work-life balance • Pension plan • Health insurance plan • Employee and family assistance program
Immediate Supervisor:	The Council of Commissioners

The Sir Wilfrid Laurier School Board is the third-largest English school board in the Province of Québec. Its territory comprises the administrative regions of Laval, Lanaudière, and the Laurentians. We provide services to over 14,000 students in 27 elementary schools, nine high schools, and four adult and vocational education centres. In total, we employ approximately 2,500 people and manage roughly \$264 million on an annual basis.

NATURE OF THE WORK

The position of Director General entails total responsibility for the management of all activities, programs, and resources of the school board, for all administrative units, establishments, and fields of activity. The Director General shall assist the Council of Commissioners and the Executive Committee in the exercise of their functions and powers and shall be responsible for the day-to-day management of the activities and resources of the school board. The person who holds this position shall see that the decisions of the Council of Commissioners and of the Executive Committee are carried out, and shall perform the duties that they assign to them.

This position includes, in particular, the following responsibilities:

- Promote the vision and mission of the school board, as established by the Council of Commissioners, through leadership and innovation.
- Implement a strategic vision.
- Promote the visibility of the school board.
- Focus on corporate expansion and strategic partnerships.
- Report to the Council of Commissioners and participate, without voting rights, in meetings of the Council of Commissioners and of the Executive Committee.
- Oversee the Advisory Committee on Management.
- Participate in committees of the school board, including the Resource Allocation Committee, the Parents' Committee and the Advisory Committee on Services for Handicapped Students and Students with Social Maladjustments or Learning Difficulties (SEAC), or designate a representative.
- Take the leadership in defining the objectives and policies of the school board.
- Coordinate the implementation of school board policies with the directors of administrative units in the fields of activity of an educational or administrative nature.
- Supervise the personnel required for the operations of the school board.
- Provide support, guidance and appraisal to in-school and centre administrators and directors.
- Oversee services provided by various administrative units and ensure their efficiency.
- Develop clear and measurable action plans.



REQUIREMENTS AND QUALIFICATIONS

- Master's degree or undergraduate degree in a relevant field of study certifying a minimum of three-year university program, or hold a senior executive or senior staff position, excluding that of a manager, in a school board or school service centre.
- Ten years of relevant experience, including at least five years in a senior executive position.

OTHER CONSIDERATIONS

- Strong commitment toward English public education advocacy.
- Expertise and knowledge of the evolution of educational issues in Québec and the legal and financial aspects governing the education milieu, including knowledge of Ministry guidelines and policies.
- Demonstrated capability to use a transparent, inclusive, and proactive approach to problem-solving, change management, and follow-through.
- Understanding of collective agreements and labour relations.
- Knowledge of organizational structure.
- Ability to lead with approachability, empathy, and relational leadership.
- Strong understanding of school realities.
- Ability to work collaboratively with different stakeholders, and strong communication and interpersonal skills.
- Strong oral and written communication skills in English and French.
- Strong judgment and excellent leadership in both managerial and educational matters.
- Ability to successfully work in a fast-paced, high-pressure environment.
- Proven track record of courageous leadership.
- Strong commitment to the implementation and follow-up of the Commitment-to-Success Plan.
- Ability to foster a collaborative relationship with the Council of Commissioners.
- Commitment to organizational evolution and capacity to create strategic partnerships with external partners.
- Proficiency in system-wide strategic overview and analysis.
- Ability to work seamlessly within each department, including knowledge of integration and special needs.
- Commitment to the development of youth and adult services (Vocational Training, Services aux entreprises).

To view the job description as outlined in the classification plan, visit [Senior and Senior Executive Staff](#).

Interested candidates should submit a cover letter and resume to the attention of the "Selection Committee for the position of Director General" to vanezza@humanismtl.com.

Your application will be dealt with in strict confidence. Only selected candidates will be invited to meet the Selection Committee and may be required to undergo a psychometric evaluation.